FACILITY USAGE REQUIREMENTS

To provide a safe and secure environment for our parish members and visitors, we will follow the recommendations provided by the Center of Disease Control, and State and Local health officials to guide our efforts in the prevention of the spread of COVID-19.

Our procedures will assist in maintaining a healthy environment. Preventative measures are critical therefore, it is necessary to take these steps. As the representative of your event, you must communicate to your members and guests the following requirements:

- Those who are sick or experiencing symptoms of COVID-19 should not enter parish grounds or facilities.
- Social distancing is critical to maintaining a safe environment. Table and/or chairs need to be spaced at least 6 feet apart.
- Facemasks must be worn at all times.
- Sanitizers, disinfectant sprays/wipes must be used to clean surfaces you have touched.
- Use of the Parish Ministry Building kitchen is prohibited.
- Elevators will only be used when absolutely necessary. If necessary, only one person at a time. Elevator call buttons must be sanitized.
- When using stairwells, keep social distancing and sanitize railing.
- Do not shake hands.
- Wash your hands with soap and water for 20 seconds or apply hand sanitizer immediately after coming in direct contact with another person.
- Avoid touching nose, mouth and eyes.
- Cover coughs and sneezes with tissue or elbow, and immediately wash hands or apply sanitizer.

We realize that this may be challenging. We ask that you keep in mind that as local conditions change it may influence future decisions of public health officials regarding community level and strategies for entering our grounds and facilities. We will update and revise the above guidelines as directed.

If you have any questions or require clarification of the above requirements, please contact Beth Donnelly, Receptionist, receptionist@saintphilipneri.org. By signing below, I am agreeing to follow the guidelines stated above.

_____   _____
Signature   Date

June 2020